

## Seycove Secondary at sáyaməṭən PAC Meeting Minutes

**Date:** Tuesday, September 22, 2026

**Time Start:** 7:00 pm

**Location:** Library

**Executive in attendance:** Lisa S. (President), Joanne M. (Vice President), Shelley B. (Treasurer), Julia W. (Secretary), Kara G. (DPAC Rep), Wendy K. (Member at Large)

**Administration in attendance:** Meghan Downie (Principal), Paul Ruben (Vice-Principal)

**Regrets:** Russell B. (Member at Large)

| Agenda Item                               | Speaker                   | Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                             | Action Items |
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| <b>Acknowledgment &amp; Announcements</b> | Lisa S.                   | We are situated today on the unceded and traditional territories of the Squamish (Skwxwú7mesh), Musqueam (xʷməθkʷəy̓əm) and Tsleil-Waututh (səlílwəṭaʔ) First Nations. We are grateful to live, learn and play on this land. Gratitude for the beauty of the leaves and blossoms. Gratitude for the people around the table: the more of us there are here, the stronger we become and the better we can support our students' learning opportunities. |              |
| <b>Introductions</b>                      | All                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                        |              |
| <b>Approval of Agenda</b>                 | Lisa S.                   | Approved by: Joanne M., Julia W.                                                                                                                                                                                                                                                                                                                                                                                                                       |              |
| <b>Approval of Minutes</b>                | Lisa S.                   | Approved by: Shelley B, Kara G.                                                                                                                                                                                                                                                                                                                                                                                                                        |              |
| <b>Principal's report</b>                 | Meghan Downie, Paul Ruben | <p>-2026/27 school theme discussed at Assembly and Staff Meeting: Ownership (of behaviour, values, how we show up)</p> <p>-School Values created through School Planning process: Creativity, Respect, Inclusivity, Community</p> <p>&gt;Aim for more student voice in implementation of values</p>                                                                                                                                                    |              |

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|  |  | <p>-Attendance: in era of AI, increased importance of in-person engagement and in class assessment</p> <p>-Club Fair: October 1 - lunch time - cafeteria</p> <p>-Grade 12 Parent Information Night: October 1 – 6pm - Cafeteria</p> <ul style="list-style-type: none"> <li>&gt;school sanctioned events</li> <li>&gt;counsellors and post-secondary and graduation path resources</li> <li>&gt;opportunity to connect parents to support grad events</li> </ul> <p>-Teacher Wishlist: deadline October 9</p> <ul style="list-style-type: none"> <li>&gt;Meghan D. submitting info to Kara as received</li> <li>&gt;to review at October PAC meeting</li> </ul> <p>-Centennial Theatre rental costs for Graduation Ceremony: request for PAC support so that all families can attend for free.</p> <p>-Purchase of new cart of laptops required:</p> <ul style="list-style-type: none"> <li>&gt;current laptops at end of life</li> <li>&gt;30 laptops per cart</li> <li>&gt;required to make learning accessible for students – laptop carts are reserved by teachers for classroom use, and used for Literacy and Numeracy Assessments</li> <li>&gt;plan to purchase Apple MacBook Neo cost \$800-1000 per laptop (currently school has Dell laptops that cost \$1400-1600)</li> <li>&gt;meeting next week with NVSD IT about Seycove’s IT plan: NVSD has to balance IT needs across all schools for equitable student access</li> <li>&gt;parent inquiry about possibility of removing ChatGPT from school laptops</li> <li>&gt;social media access has been removed from NVSD Wi-Fi</li> </ul> <p>-Truth and Reconciliation Ceremony - September 29:</p> <ul style="list-style-type: none"> <li>&gt;peaceful, respectful entrance to ceremony and opening with drum</li> </ul> | <p>-PAC to consider Centennial Theatre Graduation Ceremony funding request as part of Wishlist approval process.</p> |
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|  |  | <p>&gt;contributions from Robbie George of Tsleil-Waututh (səlílwətaʔt) First Nation</p> <p>&gt;Coast Salish Anthem performed by Seycove choir</p> <p>&gt;Calls to Action learning shared by students</p> <p>&gt;reading from Spoken Language course</p> <p>&gt;moment of silence followed by reading by Ms. Shoop</p> <p>&gt;orange felt T-shirt pins being made in classes for all students to wear to ceremony.</p> <p>-Other Truth and Reconciliation activities:</p> <p>&gt;BC First Peoples 2025/26 class created sáyəmətən sign, representing water element and 'place of good water' with motifs based on flooding stories, now hanging at back entrance to school</p> <p>&gt;National Indigenous Peoples Day June 2027: plan for students to create another wall hanging for school based on another element of earth, air, fire and water</p> <p>&gt;Indigenous language learning: identifying indigenous names of Turtle Island native plants and of places around school</p> <p>&gt;Turtle Island: garden thriving, still have some funds for further enhancement</p> <p>&gt;Place-based outdoor learning:</p> <p>&gt;&gt;Ms. Kadi leading work connected to outdoor learning space at Seycove and Rain Garden adjacent to Myrtle Park</p> <p>&gt;&gt;part of this is joint initiative with District of North Vancouver</p> <p>&gt;&gt;some grant funding secured, along with some school funding</p> <p>&gt;Power of a Name Legacy Project:</p> <p>&gt;&gt;BCFP 2025/26 students Adam and Neko identified desire to see our gifted name, sáyəmətən, more visibly represented on our school.</p> |  |
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|                           |            | <p>&gt;&gt;goal is to update vinyl signage above our front entrance to more visibly include sáyaməṭən, helping ensure that the name we have been gifted, and our responsibility to understand and honour it, are visible as students, families, staff, and visitors enter our school</p> <p>&gt;&gt;there will be a call out to school community inviting tax-deductible donations through School Cash Online</p> <p>-Grade 8 Cheakamus retreat: Friday, September 25</p> <p>&gt;ca. 100% participation</p> <p>&gt;supported by Mr. Ruben, Ms. Kadi, and Grade 10 to 12 student leaders who started planning process after last year's retreat and will begin planning again for next year after this retreat</p> <p>&gt;high school students don't do overnight stays at Cheakamus because of capacity limitations</p>       |                                                                                                                                                          |
| <b>Treasurer's Report</b> | Shelley B. | <p>-In good position: ca. \$37,000 cash in bank accounts</p> <p>&gt;Some items still trickling in from last year</p> <p>&gt;Scholarships: two scholarships not cashed yet, will follow up with administration about contacting recipients</p> <p>-Expenses since May 1 ca. \$4000:</p> <p>&gt;Student Clubs: Mathletes</p> <p>&gt;Teacher Wishlist items: calculators, inclusive education games</p> <p>&gt;Staff Lunch June 2027</p> <p>-Cabaret June 2026 deposits tracking:</p> <p>&gt;a few e-transfers for Cabaret Auction items came in after school end and expired</p> <p>&gt;Lisa S. to help with contacts to track down senders and request that they resend e-transfers</p> <p>-Budget 2026/27 to be drafted after Teacher Wishlist received</p> <p>&gt;will include two FoS Auctions: March 2026 and Feb 2027</p> | <p>-Shelley B. to follow up on uncashed scholarships.</p> <p>-Lisa S. to help with contacts for senders of Cabaret Auction e-transfers that expired.</p> |

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|                                                      |         | <ul style="list-style-type: none"> <li>-Cheque for Lisa S. to sign in Maureen Dawe's office</li> <li>-Tax return filing: by end of October</li> <li>-Gaming Grant filed in June: <ul style="list-style-type: none"> <li>&gt;should be ca. \$11,000</li> <li>&gt;last year received October 3.</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | -Lisa S. to sign cheque in Maureen Dawe's office |
| <b>DPAC Report</b>                                   | Kara G. | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                  |
| <b>Social Media, Website and Fundraising Updates</b> |         | <ul style="list-style-type: none"> <li>-School website being overhauled/updated: PAC page ready to be populated, email content to Maureen Dawe <ul style="list-style-type: none"> <li>&gt;Welcome letter</li> <li>&gt;Email list signup link</li> <li>&gt;Apple fundraiser link</li> </ul> </li> <li>-Apple Fundraiser: order deadline is October 6 <ul style="list-style-type: none"> <li>&gt;has been posted on Seycove Parents Facebook group</li> <li>&gt;email Maureen D. to include in October 2 school newsletter</li> <li>&gt;include link on school PAC webpage</li> </ul> </li> <li>-Family of Schools (FoS) Auction 2027: <ul style="list-style-type: none"> <li>&gt;Coordinators: Joanne M. and Lisa S.</li> <li>&gt;Proposed date: Saturday, February 27, 2027 – Lisa S. contacted NVSD rentals and awaiting confirmation</li> <li>&gt;Joanne M. created master project planning spreadsheet that can be shared with future coordinators</li> <li>&gt;Volunteers needed</li> <li>&gt;Planning committee will attend PAC meetings at elementary schools to recruit members so all are represented and contributing</li> <li>&gt;Elementary school families contribute gift baskets to Auction</li> <li>&gt;Request for proposals for Seycove family contributions to Auction: <ul style="list-style-type: none"> <li>&gt;&gt;Gift Cards for raffle</li> <li>&gt;&gt;Bronze sponsorship</li> </ul> </li> </ul> </li> </ul> |                                                  |

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| New Business                                                  |                 | <div>-PAC email to all families from school: can support once to help share PAC email list signup link<br/>    &gt;School can send email on Friday, September 25<br/>    &gt;Welcome letter with email link and apple fundraiser link<br/><br/>-Cristina Sutter, Sports Dietitian presentations:<br/>    &gt;PAC approved funding for two presentations to Fitness &amp; Conditioning classes<br/>    &gt;Meghan D. confirmed scheduling in process.</div> | <div>Kara G. to draft content for email by Wednesday, September 23 and share with PAC Executive for immediate feedback, then send to Maureen D. to be published Friday, September 25.</div> |
| Adjourned                                                     | Approx: 8:15 pm |                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                             |
| Next PAC Meeting: Tuesday, October 20, 2026 at 7pm in Library |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                             |

**In Attendance:** Kim T., Caroline, Jenny